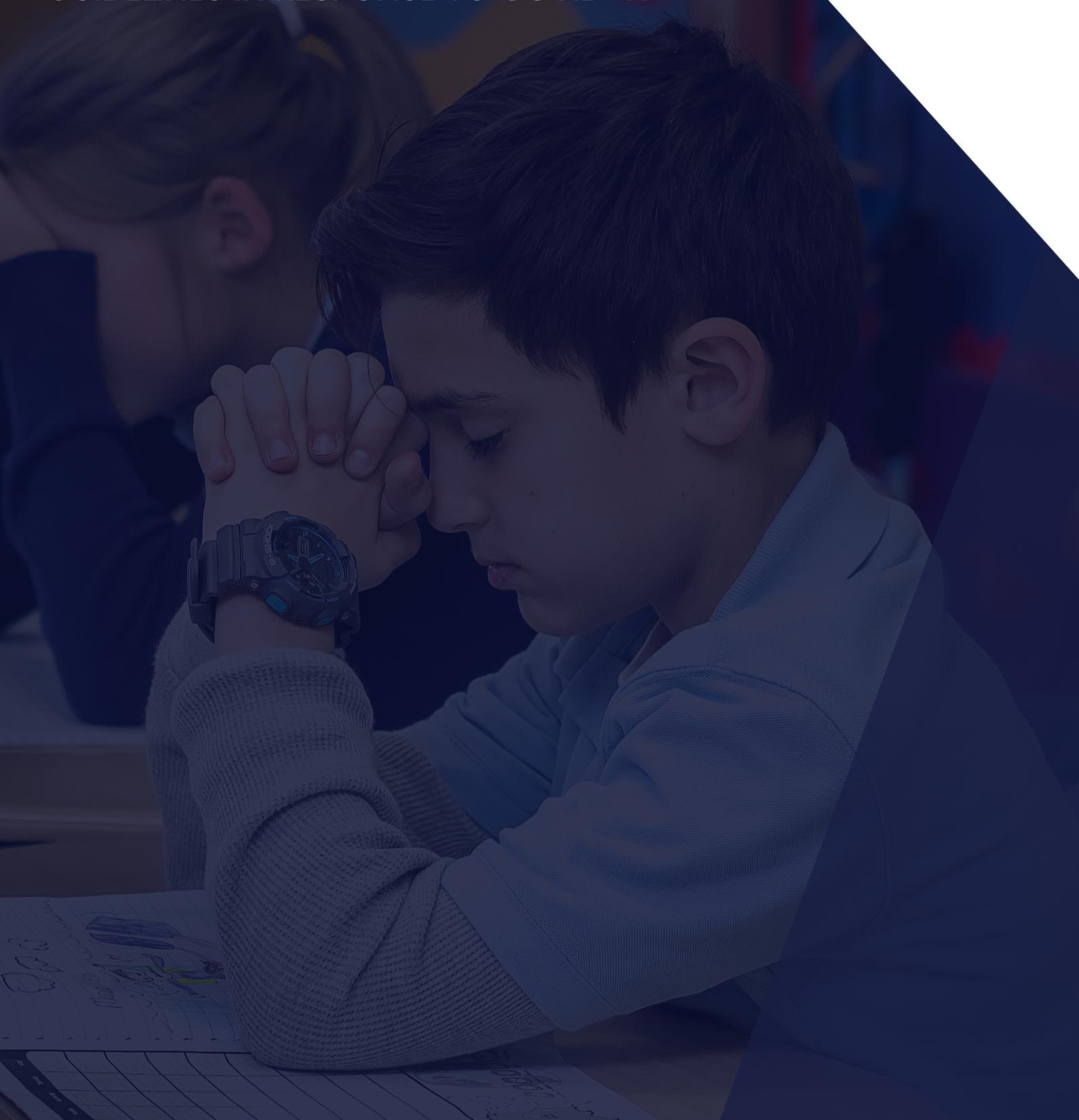


2020-2021

HEALTH & SAFETY

GUIDELINES IN RESPONSE TO COVID-19



**CHRIST FELLOWSHIP
ACADEMY**



Introduction

Our aim is for Christ Fellowship Academy to remain healthy, connected, and engaged in receiving high-quality, academic, spiritual, social, and physical instruction. We have created this plan to aid in the reopening of our school where employees, students, and families feel safe and to help reduce the impact of COVID-19 conditions upon returning to CFA. Our plan is based upon the guidelines from the Centers for Disease Control and Prevention (CDC), World Health Organization (WHO), and federal, state and local agencies.

Core Objectives

- Keeping students and staff safe and healthy
- Maintaining continuity of instruction on campus and in our Online Learning Program
- Communicating with all families and staff of CFA

Guiding Principles

- *Illness Prevention* – The use of appropriate techniques to help prevent the spread of COVID-19 on campus as needed.
- *Health Maintenance* – The use of enhanced hygiene and sanitization procedures to maintain a healthy staff and student body as needed.
- *Outbreak Management* – The preparation of plans to manage illness on campus while maintaining continuity of instruction.

Guiding Practices

- Promote healthy hygiene practices
- Intensify cleaning, disinfection, and ventilation
- Promote social distancing
- Limit sharing
- Check for signs and symptoms
- Train all staff
- Provide notice to parents

Key Assumptions

- The virus that causes COVID-19 will remain in circulation until a vaccine is developed and widely used.
- During this time, improvements in understanding of the virus, in testing, and in hospital surge capacity will allow public health officials to act with greater precision when taking steps to slow the rate of infection.
- While those with significant underlying health conditions will continue to be especially vulnerable during this time, the virus that causes COVID-19 does not appear to pose serious health or mortality risks to those under the age of 24. In particular, those under the age of 15 have greater risk from seasonal influenza. In addition to the low risk posed to children, some studies indicate that children are also not effective spreaders of the virus and thus pose little risk to adults.
- Until such a time that vaccines and therapeutics are widely used, CF Academy will take precautions to mitigate the risks associated with the virus in order to create a safe and healthy school environment.

Sources:

Centers for Disease Control Interim Guidance website, June 2, 2020

<https://www.cdc.gov/coronavirus/2019-ncov/community/schools-childcare/schools.html>

Centers for Disease Control Provisional COVID-19 Data website, June 2, 2020

<https://data.cdc.gov/NCHS/Provisional-COVID-19-Death-Counts-by-Sex-Age-and-S/9bhg-hcku>

National Centre of Immunization and Research Study, April 22, 2020

<https://www.documentcloud.org/documents/6877277-NCIRS-NSW-Schools.html#document/p1>

Centers for Disease Control Considerations for Schools, June 3, 2020

<https://www.cdc.gov/coronavirus/2019-ncov/community/schools-childcare/schools.html>

I. HEALTH READINESS GUIDELINES

In order to provide the safest environment possible for our Christ Fellowship Academy families, we have implemented the following guidelines and procedures. These guidelines have been determined through consultation with county health officials and reviewing current state, national, and CDC guidelines.

Guidelines

- Coordinate with local health officials
- Implement social distancing strategies for gatherings, classrooms, and movement on campus
- Implement symptom screening prior to entry to school
- No assemblies where social distancing cannot be achieved
- No off-campus field trips
- Limit guests on campus
- Utilize personal face coverings for all students and staff when on campus.
- Utilize barriers in high traffic areas and/or where social distancing cannot be attained
- Promote healthy hygiene practices
- Intensify cleaning, disinfection, and ventilation
- Monitor absenteeism
- Enhance stay-home/send-home standards
- Utilize Health and Wellness Room to isolate ill students for pickup
- Prepare for possible school closures through our alternate education plan, CFA Online Learning Program

II. MAINTAINING HEALTHY OPERATIONS

Visitor Restrictions

CFA will limit normal visitation to our campus at this time. We will allow preschool parents (K2-K5) to drop off and pick up their children at the door of the classroom. Elementary parents will not be allowed to enter the building for drop off or pick up. All individuals entering the building will be required to wear face coverings (as determined by the official guidelines). Individuals entering the building will be subject to the following guidelines: screening (see below), social distancing, and will be encouraged to have virtual meetings when possible or utilizing a conference room.

Symptom Screening and Exclusion from School

To help prevent the spread of COVID-19 and reduce the potential risk of exposure to others, we will be requiring students, employees, and adults that will be entering the building to complete a health screen before entering in accordance with CDC guidance.

Students and staff will be excluded from Christ Fellowship Academy if they test positive for COVID-19 or exhibit one or more of the symptoms of COVID-19:

- A fever of greater than 99.9 degrees Fahrenheit
- Cough
- Shortness of breath or difficulty breathing
- Chills
- Repeated shaking with chills
- Muscle pain
- Headache
- Diarrhea
- Sore throat
- New loss of taste or smell
- Known close contact with a person who is lab confirmed to have COVID-19

Every student coming to campus will have their temperature taken and a visual symptom check conducted prior to entering the classroom for the day. Students with visual symptoms or a temperature of **greater than 99.9 degrees Fahrenheit will be sent home for at least 24 hours.**

Traveling Considerations

We recommend that all families give consideration to their personal activities and travel plans in early August and throughout the year, in order to minimize the risk of exposure. All parents and staff members will be required to inform the school if anyone in their household has traveled out of the country.

All screening information will be kept confidential by the office staff. Parents of students, teachers, and staff must report if they themselves have COVID-19 symptoms or are lab-confirmed with COVID-19. If so, they must remain off campus and follow the guidelines outlined below.

Face Coverings and Masks

Students and staff will be required to wear a cloth face covering or mask on campus as directed to do so by Christ Fellowship Academy protocol. In addition, persons who are coughing or sneezing due to reasons other than potential COVID-19 infections (allergies, etc.) may be asked to wear an N95 mask while on school property to minimize dissemination of bodily fluids and/or may be asked to leave.

Students who become ill at school will be asked to wear a N95 mask and will be isolated in the Health and Wellness Room until they are picked up from school. All staff working closely with ill students will be asked to wear a N95 mask.

Social Distancing Strategies

Social distancing is generally defined as maintaining at least six feet distance from others, although you may momentarily come closer when necessary. Social distancing means avoiding crowds and staying at least six feet away from others whenever possible.

In order to achieve social distancing, Christ Fellowship Academy will:

- Alter ingress/egress routes and stagger start/end times to promote one-way traffic and minimize student contact. This includes arrival, dismissal, recess, and bathroom times.
- Students will eat lunch in their classrooms.
- Decrease the amount of students in a classroom by splitting larger classes
- Create classroom cohorts in order to provide stable groups ("stable" means the same group of students each day) and minimize student contact.
- For specialties, teachers will rotate between classes while students stay in place.
- Maximize student space in classrooms by eliminating/rearranging furniture
- For younger students, modifying circle time and other activities that bring students close together.
- Limit sharing of materials and communal storage of items.
- Barriers (Plexiglass, folding dividers, etc.) may be used in areas where there is limited space for social distancing.
- Eliminate shared water fountains to reduce the possibility of transmission.

Field Trips

CFA will discontinue field trips until further notice. We will encourage virtual field trips and in-house field trips.

Enhanced Stay-Home/Send-Home Standards

During the COVID-19 pandemic, Christ Fellowship Academy will enhance the normal stay-home/send-home standard in the following manner:

- All students with a fever greater than 99.9 degrees Fahrenheit, serious cough, runny nose, or congestion, and/or breathing that sounds or looks different than normal must stay home or will be sent home.

Intensified Sanitation

While Christ Fellowship Academy has always maintained high quality standards of cleaning our facilities, many adjustments have been made in order to help prevent illness from spreading on our campus. All student/staff areas will be sanitized/cleaned on an ongoing basis throughout each school day by the CFA staff. Of priority will be:

- Door handles, cabinet handles, and light switches
- Student desks and chairs
- Playgrounds
- Bathrooms
- High-touch surfaces

After each school day, custodial staff will perform a daily cleaning regime for the bathrooms and common areas. We will continue using non-toxic, peroxide-based cleaning solutions that are safe around children. Electrostatic sprayers will be used to disinfect the school after each school-day where applicable.

Student/Staff Hygiene

Every student and staff member will be required to sanitize their hands throughout the day (after using the restroom, before and after meals, and after coughing, sneezing, or blowing nose). Soap and water is recommended, but hand sanitizer with at least 60% alcohol content is acceptable. This sanitizer will be provided in every classroom and student/staff area. Parents may send a preferred brand hand sanitizer with their child. We have also added several hand-washing stations throughout the campus for easy access.

Health and Wellness Room

A Health and Wellness Room will be maintained downstairs in room #2116 in order to isolate students who have become ill at school as they await pickup. This room will be self-contained and away from high traffic areas. It will be cleaned and sanitized before and after each use. Students in the Health and Wellness Room must wear an N95 mask at all times. Staff working with these students will also wear an N95 mask.

III. OUTBREAK MANAGEMENT PLAN

Christ Fellowship Academy will continue to monitor and coordinate with local education agencies and local health officials throughout the duration of the COVID-19 pandemic. Changes to policies and protocols will be based upon state and local orders, in conjunction with the local education agencies and local health officials, and by following the guidance established by the CDC. The CDC has established decision trees for school leaders to use in order to make ongoing assessments during the pandemic.

As per the current Christ Fellowship Academy's Emergency Management Plan, in the event of a public health or medical related issue, school administration will mobilize information quickly so faculty, staff, and families have relevant facts and recommended actions as soon as possible. Public health or medical-related information will be provided to school faculty and staff through the school office, then communicated to parents via text alert, phone call, or email as appropriate. If needed, a link to a web page will be provided for access to the most recent updates.

CFA Response to Exclusion from School or Self-Quarantine

As soon as the school becomes aware of a student or staff member that may have COVID-19 or who has been excluded from school or recommended to self-quarantine, the school will contact the local health department (**Epidemiology Department - 305-470-5660**). Custodial staff will be informed so that all desks, lockers, and workspace of the person are thoroughly disinfected. If the school is not open when notification occurs, the custodial staff will wait 24 hours, or as long as possible prior to disinfecting, and instead, will block off the area so that others do not have contact. However, if that is not possible or school is in session, the cleaning will occur immediately.

Return to School After Exclusion

Once a student or staff member is excluded from the school environment, they may return if they satisfy the recommendations of the CDC. The updated guidelines are as follows (updated 10/1/20):

If a child presents only allergy symptoms (sneezing, runny nose, watery eyes):

- They will be sent home.
- They may return to school after being symptom-free for 24 hours without any medication other than allergy medication.
- If the child suffers from chronic allergies, please provide the office with a doctor's note.

If a child presents only a fever and no other symptoms:

- They will be sent home.
- They may return to school after being fever-free for 24 hours without fever-reducing medication.

If a child presents any other COVID-19, cold, or flu-like symptoms (sore throat, coughing, difficulty breathing, fatigue, headache, muscle aches, vomiting, diarrhea, loss of taste or smell):

- They will be sent home.
- They may return to school after 10 days from the on-set of symptoms if they have been symptom-free for 24 hours without medication.
- They may return sooner than 10 days if their symptoms have cleared, and:
 - They have a negative COVID test result, or
 - They have a doctor's note clearing them to return.

Close Contact (Defined)

This document refers to “close contact” with an individual who is lab-confirmed to have COVID-19. Close contact is determined by an appropriate public health agency. For clarity, close contact is defined as:

- Being directly exposed to infectious secretions (e.g., being coughed on while not wearing a mask or face shield); or
- Being within 6 feet for a cumulative duration of 15 minutes, while not wearing a mask or face shield:

If either occurred at any time in the last 14 days at the same time the infected individual was infectious. Individuals are presumed infectious at least two days prior to symptom onset or, in the case of asymptomatic individuals who are lab-confirmed with COVID-19, two days prior to the confirming lab test.

Siblings or Other Students in the Household

If a student is excluded from school due to COVID-19 symptoms or has had a positive COVID-19 test, his or her siblings, or other students living in the same household, will be questioned and if they exhibit symptoms, they will also be excluded from school. If they do not exhibit symptoms, they may still be excluded from school and asked to self-quarantine.

Self-Quarantine

If a student or staff member has recently had close contact with a person with COVID-19 symptoms, or diagnosed with COVID-19, or has recently traveled from somewhere considered to be a “hot spot” by the CDC, the school may exclude the student or staff member from the school campus and recommend that they self-quarantine for 14 calendar days.

Confirmed Case of COVID-19 in the School Building

When there is confirmation that a person infected with COVID-19 was on the school campus, the school will contact the local health department immediately. We will work with the local health department to assess factors such as the likelihood of exposure to employees and students in the building, the number of cases in the community, and other factors that will determine what steps need to be taken. The school will contact parents/students and employees to notify them that a person who tested positive for COVID-19 was in the building, and to encourage cooperation with the school and the local health department to trace contacts with the individual. The individual who tested positive will not be identified in communications to the school community at large, but may need to be selectively identified for contact tracing by the health department. Parents/students and employees who were exposed to the individual who tested positive will be required to stay at home until more information is provided by the school or the health department.

Any decisions to close school will come from the administrator based on confirmed information from the local health department. With an announcement to close school during the school day, faculty and staff are expected to remain to supervise students and perform student release procedures. The school will then institute an alternate education plan of Distance Learning in order to maintain continuity of instruction.