**CHRISTINA L. PEREZMORA**

2440 S.W. 140th Avenue

Miami, FL 33175

Home: 305-551-3337

Cell: 305-431-2710

**EDUCATION**

Florida International University, Miami, Florida, May 2015

**Bachelors of Arts** – Minor: Art History

**EXPERIENCE**

Joe Hall Elementary, Miami, Florida August 2018 – June 2019

**Paraprofessional (VPK)**

* Worked alongside teacher in lesson plans and classroom management
* Assisted in filing, keeping documents and organizing student data
* Taught and developed artistic activities for the students

Bent Tree Elementary, Miami, Florida March - May 2017

**Teacher Assistant**

* Aided instructor by disciplining, managing and following lesson plans
* Provided assistance with grading and managing student scores
* Successfully worked alongside multiple teachers and teaching in several classrooms

Baby Boomers Adult Day Care, Miami, Florida August 2015 – June 2016

**Data Entry/ Clerk**

* Scanned, organized, typed and entered data within database
* Worked with team members and staff in learning new skills while answering customer calls
* Verified, kept updated records, filing and scheduling of various events and other data
* Managed the upkeep of accounts and invoices

**Skills**

Computer:

Intermediate skills in QuickBooks

Basic skills in Adobe (Photoshop, After Effects, Premiere, Illustrator)

Intermediate skills in Microsoft Office (Power Point, Word, Excel)

Language

Moderately fluent in Spanish